

Housing Construction Specification Checklist

Instructions:

1. Please fill out the attached excel spreadsheet and return it electronically via email with your RFP response to lara@cityofhouston.net. Please make sure that all questions are answered in the excel file.
2. A sample of a completed form is attached. Please note that this sample is only representative of a proper response to the checklist, and is in no way intended to convey minimum or maximum standards under the program.
3. LARA will use your responses to assist in selection of successful bidders. Additionally, LARA will use this checklist during construction to ensure that proposed houses are constructed according to the bidders proposed specifications.
4. Questions can be directed to Stephen.tinnermon@cityofhouston.net, or to brooks.howell@cityofhouston.net.

Project Houston Hope

City of Houston

Revised September 1, 2006

Housing Construction Specification Checklist

Builder Name: (Enter name of Builder)
 CDC Partner: (Enter name of CDC partner)
 RFP response date (Enter due date of RFP):

Name of Builder
Name of CDC
Tuesday, August 15, 2006

1 Sitework

- a. Site Clearing and Demolition provided by builder where applicable: **Yes/No**
 b. Site Preparation, (Describe pad preparation and materials/depth of select fill):
 c. Ditch Culvert or sidewalks provided where applicable: **Yes/No**.
 d. Driveway
 i. Width:
 ii. Material:
 iii. Thickness:
 e. Mailbox: **Brick/Mounted on House/in yard/other**
 f. Landscaping:
 i. Sod on Yard,
 1. Front: **Yes/No**
 2. Back: **Yes/No**
 ii. Decorative landscape package provided:
 1. Front: **Yes/No**
 2. Back: **Yes/No**
 g. Fence (**Yes/No**)
 i. Location and Height:
 ii. Material:

Yes
6" Select
Yes, Culvert provided at driveway
16'-0"
Concrete
6"
Brick Mailbox in Yard
Yes
Yes
Yes
Yes
Yes
6'-0" height at back yard
Cedar boards

2 Foundation and Structure::

- i. Soils Report for each lot: **Yes/No**
 ii. Type of foundation: **Slab on Grade/Pier-and-Beam/other:**
 iii. Material: **Concrete/CMU/other**
 iv. Foundation reinforcing:
 1. Post-tensioned slab: **Yes/No**
 2. Grade Beams: **Yes/No**
 3. Piers: **Yes/No**
 b. Site build structure **Yes/No**
 c. Modular home: **Yes/No**
 d. Wall Structural System: **Wood/other (Describe if other)**

Yes
Slab-on-grade
Concrete
Yes
Yes
No
Yes
No
Wood

3 Exterior:

- a. Exterior Materials
 i. Front material:
 ii. Side material:
 iii. Rear material
 iv. % of façade is brick:
 v. % of façade is siding:
 1. Siding Material – **Hardi/Cedar/Pine/Other**
 b. Gutters and Downspouts: **Yes/No**
 i. Material: **Aluminum/other**
 c. Exterior Electrical/Plumbing:
 i. Exterior Hose Bibs
 1. Front: **Yes/No**
 2. Rear: **Yes/No**
 ii. Exterior Grade electrical outlets:
 1. Front: **Yes/No**
 2. Rear: **Yes/No**
 d. Soffit Vents:
 i. Continuous: **Yes/No**
 ii. Material: **Hardi/Aluminum/other**
 e. Roofing
 i. Underlayment Material: (**Enter Underlayment Material**)
 ii. Shingle Material: (**Enter Shingle Material**)
 iii. Rating (**Enter rating/warranty in years**)
 iv. Ridge vent: **Yes/No**
 f. Wall Vapor Barrier
 i. Material: **Tyvek/felt/other**
 ii. Tape seal at joints: **Yes/No**
 g. Doors and Windows
 i. Exterior Doors:
 1. Material: **Wood/Metal/Other**
 2. Insulated: **Yes/No**
 3. Front Door Material: **Wood/Metal/Other**
 4. Security Features: (**Describe if applicable**).
 ii. Windows:
 1. Insulated Double Paned Glass: **Yes/No**
 2. Low-E coating: **Yes/No**
 3. Frame: **Aluminum/PVC/Wood/other**
 4. Frame Color: (**Enter Color**)
 iii. Garage Door
 1. Is there a garage on the house? **Yes/No**
 2. If yes, specify the material of the door.
 3. Garage Door opener provided: **Yes/No**
 h. Other Features:

Brick
Brick/Hardi
Hardi
75%
25%
Hardi
Yes
Aluminum
Yes
Yes
Yes
Yes
Yes
Hardi
Felt
Asphalt
20 Year
Yes
Felt
No
Metal, with Glass
Yes
Metal, with Glass
Reinforced Jamb
Yes
Yes
PVC
White
Yes
Aluminum, with Glass
No

i.	Address Plaque: Yes/No	Yes, cast stone
ii.	Other features (List other exterior features if applicable)	Hardi trim at all windows
4 Interior:		
a. Finishes:		
i.	Wall texture: (Enter wall texture finish)	Knock-down plaster
ii.	Entry floor finish: (Enter floor finish)	Tile
iii.	Kitchen floor finish: (Enter floor finish)	Tile
iv.	Bathroom finish:	
1.	Floor finish: (Enter floor finish)	Tile/Vinyl
2.	Tile surround at tub shower: Yes/No	Yes
v.	Bedroom(s) floor finish: (Enter floor finish)	Carpet
vi.	Family room floor finish: (Enter floor finish)	Carpet
vii.	Door hardware finish: (Enter finish)	Polished Chrome
b. Wood trim at houses:		
i.	Baseboards (Material and width):	Wood, 3"
ii.	Door Surrounds (Material and width):	Wood, 3"
c. Cabinets:		
i.	Kitchen Cabinets:	
1.	Stained or Painted:	Stained Oak
2.	Countertop material:	Plastic Laminate
ii.	Bathroom Cabinets:	
1.	Stained or Painted:	Painted
2.	Countertop material:	Cultured Marble with integral sink
d. Electrical		
i.	Ceiling Fans: Yes/No	Yes
1.	Locations: (Enter room locations)	Master bedroom and family room
ii.	Pre-wired for security alarm: Yes/no	yes
iii.	Phone jacks:	
1.	Bedrooms phone jacks: # of bedrooms	All bedrooms
2.	Family room phone jack: Yes/No	Yes
3.	Kitchen phone jack: Yes/No	Yes
iv.	TV Cable wiring:	
1.	Bedrooms: # of bedrooms	All bedrooms
2.	Family room: Yes/No	Yes
3.	Kitchen: Yes/No	Yes
v.	Recessed Lighting: Yes/No	Yes, at kitchen
vi.	Other Electrical features: (Enter other electrical features)	decorative lighting at front porch
e. Plumbing		
i.	Piping:	
1.	Cold/Hot supply: PVC/Copper	Copper
2.	Waste Lines: PVC/Other	PVC
ii.	Washer/Dryer connections: Yes/no	Yes
1.	Side-by-side: Yes/No	Yes
2.	Gas provided at dryer: Yes/No	No
3.	Electric provided at dryer: Yes/No	Yes
iii.	Ice Maker Hookup (Yes/No)	yes
iv.	Water heater: (Enter size in Gallons)	40 Gallon
v.	Fixtures: (Enter Proposed Manufacturer(s))	American Standard/Delta
vi.	One piece tub-shower combo	No
f. Equipment		
i.	Kitchen Range: Gas or Electric:	Electric
ii.	Microwave provided: Yes/No	No, available as upgrade
iii.	Vent-a-hood provided: Yes/No	Yes
iv.	Dishwasher provided: Yes/No	Yes
v.	Garbage Disposal Provided: Yes/No	Yes
5 Energy Efficiency:		
a. Mechanical SEER rating: (Enter SEER rating)		14 SEER
b. Tonnage (List for all plans)		
i.	Plan 1 (Enter plan number/name and Tonnage)	Plan 1431, 4 ton unit
ii.	Plan 2 (Enter plan number/name and Tonnage)	Plan 1785, 5 ton unit
iii.	Plan 3 (Enter plan number/name and Tonnage)	
iv.	Plan 4 (Enter plan number/name and Tonnage)	
v.	Plan 5 (Enter plan number/name and Tonnage)	
vi.	Plan 6 (Enter plan number/name and Tonnage)	
vii.	Plan 7 (Enter plan number/name and Tonnage)	
viii.	Plan 8 (Enter plan number/name and Tonnage)	
c. Wall insulation (R-Value):		R-19
d. Sheathing (If applicable, enter R-Value):		Foam Sheathing, R-3
e. Ceiling insulation		
i.	Batts or Blown-in:	Blown-in
ii.	R-Value:	R-30
f. Energy Star: Yes/No		No
g. Programmable Thermostat: Yes/No		Yes
h. Foam sealant around doors, windows, j-boxes: Yes/No		Yes
i. Other Features (Fill-in other)		Flourescent light in garage